



School Bus Pre-Trip Inspection Form

(to be performed if the bus has been parked for more than 1 hour)

Driver Name: _____ Route #: _____ Location: _____	Time: _____ Starting Mileage: _____ Tag #: _____
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(Put a check mark beside the items that are in working order that pertains to the vehicle in which you are about to operate)

Safety Equipment:

- First Aid Kit
- Reflective Triangles
- Body Fluid Cleanup Kit
- Fire extinguisher
- Emergency Exits (Door & Windows)

Engine Startup:

- Seat Adjustment
- Mirror Adjustment (Side & Student Mirror)
- Horn
- Seatbelt
- Parking Brake On/Bus in neutral
- Oil pressure gauge (25-50 psi)
- Amp meter/Voltage (12-14 volts)
- Fuel/DEF level
- Coolant Temperature Gauge (normal= 175°-195°)
- Transmission Gauge (not exceeding 250°)

Outside Inspections:

- Windshield Wipers/Washer Fluid
- Entrance Door (Hinges)
- Clearance Lights (Front/Rear)
- Headlights (High/Low)
- Left/Right Turn Signals (Front/Rear)
- 8-Light Warning System (Front/Rear)
- Oil level
- Coolant level
- Leaks from Engine Area
- Crossing gate
- Stop Arm/Lights
- Tires (on all sides)
- Tail/Brake Lights
- Reverse Lights
- Visual Check of entire bus (damage or broken glass/lens)
- Fuel Cap Hangers

Inside Dashboard Instruments:

- Headlights (High/Low)
- Left/Right Turn Signals
- 8-light warning system

Mechanical Problems Description Box:

I have completed my pre-trip inspection

Driver Signature _____ (DATE) _____